

**OCKLEY PARISH COUNCIL**  
**61 Heath Way, Horsham RH12 5XF**  
**01403-254111**

2 May 2019

Dear Sir/Madam

I hereby give you notice that the Annual Assembly of the above named Parish Council will be held at Ockley Village Hall on Monday 13 May 2019 at 7.30 pm.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Signed: *Lesley Fletcher*

Clerk

To:

**BUSINESS TO BE DONE**

Apologies

1. Read and confirm minutes of last meeting - 29 May 2018
2. Receive Annual Reports 2018/19: a) Ockley Parish Council  
b) SCCouncillor Helyn Clack
3. Question time
4. Any other business