

OCKLEY PARISH COUNCIL
www.ockley-parishcouncil.co.uk
clerk@ockleypc.co.uk

Dear Sir / Madam

I hereby summon you to attend the **Ordinary Meeting** of the above named Parish Council which will be held

on Monday 12 January 2026 at 7.00 pm at Ockley Village Hall

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Signed: *Lesley Fletcher*
Temporary Clerk

2 January 2026

To: Councillors – Charles Calvert, James Lee-Steere, Gary Swindle, Barry Thorne, Vernon Trefry, Jason Wright

Members of the public are welcome to attend the meeting.

Meeting Etiquette

1. *Silence or turn off your mobile phone.*
2. *If you wish to speak, please raise your hand. The chair will invite you to speak at an appropriate opportunity.*
3. *Do not interrupt an existing speaker.*
4. *Do not hold side discussions or conversations whilst the meeting is in progress.*

AGENDA

1. Attendance and apologies for absence
2. Declaration of interests and notification of changes to members' interests
3. Public session (allocated time of 15 minutes at the discretion of the Chairman)
4. Approval of minutes of meeting held on 3 November 2025
5. Resignation of Clerk / Recruitment process
6. Vacancy for parish councillor
7. Correspondence / diary dates
8. Planning matters – list to be attached
9. Finance:
 - a) accounts to be paid – list to be attached
 - b) verify bank statements to spreadsheets
 - c) audit of accounts 2024-25: internal audit reports for approval
 - d) internal audit January 2026
 - e) precept 2026/27
10. Crime figures – list to be attached
11. OPC website
12. Ockley NDP

13. Model Financial Regulations 2025, Standing Orders 2025, Risk Assessment
14. School Buildings, School Lane
15. Land south of Coles Lane
16. Kerbs – Stane Street
17. The Green maintenance – trees on A29 verge
18. Randhawa Farm
19. Next Meeting Monday 2 March 2026