

OCKLEY PARISH COUNCIL
61 Heath Way, Horsham RH12 5XF
01403-254111
www.ockley-parishcouncil.co.uk

Dear Sir / Madam

I hereby give you notice that an Ordinary Meeting of the above named Parish Council will be held

remotely (link to be circulated) on Monday 6 July 2020 at 7.30 pm

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Signed: *Lesley Fletcher*

Clerk

22 June 2020

To: Councillors - Amanda Barclay, Simon Figg, Lucy Hogarth,
James Lee-Steere, Jo Page, Dick Thomas, Barry Thorne

Business to be done

Apologies for absence

Declaration of interests

1. Minutes/Notes of Parish Council meetings: 2 March, 4 May 2020
 2. Matters arising from above meetings
 3. Correspondence
 4. Planning matters
 5. Finance:
 - a) payment of accounts
 - b) internal audit reports 19/20
 - c) approval of accounts year end 31 March 2020
arrangements re. external audit:
completion of AGAR 2019/20 Part 2
 - i) approve Annual Governance Statement (Section 1)
 - ii) approve Accounting Statements (Section 2)Signature of completed Certificate of Exemption
 - d) verify bank statements to budget spreadsheet
 6. Future MV: development in Ockley / Community Led Housing / NDP
 7. Coronavirus - COVID 19 pandemic
 8. Processes to adopt when agreeing actions
 9. Crime
 10. Social matters
 11. Policies / statutory regulations: Media Relations policy/Accessibility regs
 12. Any other business
- Date of next meeting 7 September 2020